



# Clark County Department of Building

## Fire Prevention Bureau

4701 W Russell Rd • Las Vegas, NV 89118 • Phone: (702) 455-7100 • Fax: (702) 735-0775

### Over-the-Counter Review – Letter of Intent

Website: [http://www.clarkcountynv.gov/Depts/development\\_services/fire\\_prevention](http://www.clarkcountynv.gov/Depts/development_services/fire_prevention)

Email: [permits@ClarkCountyNV.gov](mailto:permits@ClarkCountyNV.gov)

**\$160 minimum application fee is due at time of submittal.**

**Fee is payable in exact cash, check or money order (drawn on a US bank in US funds) or Fire Prevention Bureau escrow account.  
Check must be made payable to CCDB-Fire Prevention Bureau.**

**Submittal Date:** \_\_\_\_\_ **Payment Type:** ☐ Cash ☐ Check **Escrow Account #:** \_\_\_\_\_  
(Please check one)

**Code Enforcement Case No.:** (If applicable) \_\_\_\_\_ **Building Permit No.:** (If applicable) \_\_\_\_\_

**(Please check appropriate box)**

- ☐ **Kitchen hood Wet Chemical System Intent Letter (FDWC):** This letter permits installation of kitchen hood wet chemical systems to commence, while serving as the intent to follow-up with a revision submittal of plans for plans check approval prior to any fire inspections occurring.
- ☐ **Sprinkler TI/Remodel (4 heads maximum) Intent Letter (FDSB):** This letter permits installation of 4 sprinkler heads to commence and the initial rough fire inspections to occur, while serving as the intent to submit as-built plans for approval prior to final fire inspections occurring.
- ☐ **Fire Alarm TI/Remodel (4 devices maximum) Intent Letter (FFAD):** This letter permits installation of 4 fire alarm devices to commence and the initial rough electrical inspection to occur, while serving as the intent to submit as-built plans for approval prior to final fire inspections occurring.
- ☐ **Tract/Production Home Sprinkler System Letter (FDSA):** For tract/production home developments using a standard model sprinkler plan, sprinkler systems for individual building lots are allowed to use a letter submittal. The letter is required to indicate the Fire Prevention permit number for the standard sprinkler plan, the address for the specific lot, the APN for the specific lot, the model of the house (labeled as shown on the standard sprinkler plan), whether the model is per plan or mirrored/flipped on the lot, the list of options for the particular lot, and the number of sprinkler heads installed in the house.

### PERMIT INFORMATION

**Plans:** ☐ New ☐ Revision ☐ Correction **Application # (If applicable):** \_\_\_\_\_  
(Please check one) *Note: If plan is a revision or a correction then the original application number must be provided.*

**Expedite:** ☐ Yes or ☐ No **Municipal Project/Property:** ☐ Yes or ☐ No **APN:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_ **Bldg-Suite #:** \_\_\_\_\_

**Major Property Name:** \_\_\_\_\_  
(i.e.: Name of development, building, project or other identifying information)

**Sub-Property Location:** \_\_\_\_\_  
(i.e.: Name of business, shop, project or other identifying information within Major Property)

### APPLICATION INFORMATION

**Submitting Company Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **Bldg-Suite #:** \_\_\_\_\_

**City, State, Country, Zip Code:** \_\_\_\_\_

**Company Email Address:** \_\_\_\_\_

**Company Phone #:** \_\_\_\_\_ **Company Fax #:** \_\_\_\_\_

**Applicant Phone #:** \_\_\_\_\_ **Ext:** \_\_\_\_\_ **Fax #:** \_\_\_\_\_

**Applicant Email Address:** \_\_\_\_\_

**Inspection Contact Name:** \_\_\_\_\_ **Cell Phone #:** \_\_\_\_\_

**Inspection Contact Email Address:** \_\_\_\_\_

\_\_\_\_\_  
*Applicant Name and Title*

\_\_\_\_\_  
*Applicant Signature*

4/11/2014